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**TORRANCE CITY COUNCIL – JULY 9, 2013**

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At 7:41 p.m., the meeting was adjourned to Tuesday, July 16, 2013 at 5:30 p.m. for a joint meeting with the Traffic Commission in the West Annex Commission meeting room, with the regular meeting commencing at 7:00 p.m. in the Council Chamber.	

July 9, 2013

**MINUTES OF AN ADJOURNED REGULAR  
MEETING OF THE TORRANCE CITY COUNCIL**

**1. CALL TO ORDER**

The Torrance City Council convened in an adjourned regular session at 5:32 p.m. on Tuesday, July 9, 2013 in the Council Chamber at Torrance City Hall.

**ROLL CALL**

Present: Councilmembers Barnett, Brewer, Furey, Numark, Sutherland and Mayor Scotto.

Absent: None.

Present: City Manager Jackson, City Attorney Fellows, City Clerk Herbers and other staff representatives.

Agenda Item 18 was considered out of order at this time.

**18. EXECUTIVE SESSION**

The City Council immediately recessed to closed session to confer with the City Manager and the City Attorney on agenda matters listed under 18A) Conference with Labor Negotiator, 18B) Conference with Legal Counsel – Existing Litigation, and 18C) Real Property – Conference with Real Property Negotiator, pursuant to California Government Code §54957.6, 54956.9(d)(1) and 54956.8.

The City Council reconvened at 7:02 p.m. with all members present. No formal action was taken on any matter considered in closed session.

**2. FLAG SALUTE/ INVOCATION**

The flag salute was led by Janet Payne, Torrance Historical Society.

The non-sectarian invocation was given by Councilmember Barnett.

**3. REPORT OF CITY CLERK ON POSTING OF THE AGENDA/ MOTION TO  
WAIVE FURTHER READING**

City Clerk Herbers reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard on Thursday, July 5, 2013.

**MOTION:** Councilmember Numark moved that after the City Clerk has read aloud the number and title to any resolution or ordinance on the meeting agenda, the further reading thereof shall be waived, reserving and guaranteeing to each Councilmember the right to demand the reading of any such resolution or ordinance in regular order. The motion was seconded by Councilmember Sutherland and passed by unanimous vote.

**4. WITHDRAWN, DEFERRED OR SUPPLEMENTAL ITEMS**

No items were withdrawn or deferred.

## **5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS**

Councilmember Furey reported that West Nile virus has been detected in the area and urged the public to take precautions, including wearing insect repellent containing DEET when engaging in outdoor activities, mosquito-proofing their homes, and eliminating stagnant water where mosquitos breed. He noted that complaints about improperly maintained swimming pools can be lodged by calling Vector Control at 310.915.7370 and dead birds should be reported so they can be tested for the virus by calling 877- WNV-BIRD.

City Clerk Herbers announced that the City Council will be filling the unexpired term of Councilmember Susan Rhilinger by appointment at the July 23, 2013 City Council meeting; that application packets are available in the City Clerk's office during regular business hours; that all applicants for this position must be residents of Torrance and registered voters; and that applications must be returned to the City Clerk's office no later than 5:30 p.m. on Wednesday, July 17, with additional information available at 310.618.2870.

Councilmember Barnett announced that the Ad Hoc Facility Naming Committee will meet on Wednesday, July 17, at 4:00 p.m. in the City Manager's Assembly Room to discuss the proposal to name the Torrance Certified Farmers Market after former market manager Mary Lou Weiss.

Councilmember Sutherland provided information about cooling centers being operated this summer at the Bartlett Center, 1318 Cravens Avenue, and the Katy Geissert Civic Center Library, 3301 Torrance Boulevard, with additional information available at 310.618.5880 or on the City's website [www.torranceca.gov/news.htm](http://www.torranceca.gov/news.htm).

Mayor Scotto expressed appreciation to the Briles family for funding a fireworks display off Torrance Beach enjoyed by many residents on the 4<sup>th</sup> of July for the past 13 years. He proposed that an ad hoc committee be formed to explore the possibility of bringing back a City-sponsored fireworks display on July 4, 2014 either in partnership with the Briles family or as a separate show. Hearing no objection, he so ordered.

## **7. ORAL COMMUNICATIONS #1**

**7A.** Barbara Lieberman, vendor at Downtown Torrance Marketplace, announced upcoming special events at the marketplace, which is held every Thursday evening in downtown Torrance, including a summer kick-off event on Thursday, July 11, that will include summer-themed booths, free kids crafts, face painting, a photo booth and 40 vendor booths. Additionally, she noted that the marketplace will be joining the Rock Around the Block event on July 18; that the marketplace will be celebrating "Christmas in July" on July 25 with holiday themed booths and a visit from Santa, and that the marketplace will celebrate its one-year anniversary with a country fair on August 8. She encouraged the City Council and other elected officials to support and promote the marketplace. She proposed that the Council adopt a "Shop Small Business Thursday" proclamation.

**7B.** Debbie Hays and Janet Payne, Torrance Historical Society, announced that the 9<sup>th</sup> annual "Rock Around the Block" event will be held on Thursday, July 18, from 5:00 – 8:00 p.m. in front of the museum at 1345 Post Avenue and includes vintage cars, music, games, and food, with additional information available at 310.328.5392.

**7C.** Carol Gilles, Torrance Rose Float Association, announced that a “Restaurants for Roses” fundraiser will be held on Monday, July 15, at Rascals restaurants in Torrance, Gardena and Long Beach, with flyers and additional information available at [www.TorranceRoseFloat.com](http://www.TorranceRoseFloat.com). She also announced that a yard sale will be held the weekend of August 8-10 at 3042 Torrance Boulevard and raffle tickets are available for \$10.00 for an opportunity to ride on the 2014 Torrance Rose Parade float.

**7D.** Mike Griffith, resident, requested that the City Council reconsider the approval of a Conditional Use Permit to allow a banner tow business to operate out of Torrance Airport due to the nuisance to nearby residents and potential safety risks.

**7E.** Michael Shafer, owner/chef of The Depot and Buffalo Fire Department restaurants, announced that downtown Torrance restaurants will be offering “2, 4, 6 We Ate in Downtown Torrance” specials every Thursday evening from 4:00 to 7:00 p.m. in conjunction with the Downtown Torrance Marketplace.

**8. CONSENT CALENDAR**

**8A. APPROVAL OF MINUTES**

**Recommendation**

Recommendation of the City Clerk that City Council approve the City Council minutes of June 11, 2013.

**8B. PURCHASE ORDERS FOR AUTOMOTIVE LUBRICATING FLUIDS**

**Recommendation**

Recommendation of the General Services Director and Transit Director that City Council award purchase orders to the following companies to furnish various automotive lubricating fluids on an as requested basis (B2013-16), for a period of three (3) years effective July 10, 2013 through June 30, 2016 for a combined total not to exceed \$315,827.22:

- 1) A.P. Fischer, Inc. of Long Beach, CA in the amount of \$21,346.56;
- 2) Cosby Oil of Santa Fe Springs, CA in the amount of \$166,065.45;
- 3) Jankovich Company of Paramount, CA in the amount of \$52,133.97; and
- 4) Rosemead Oil Products, Inc. of Santa Fe Springs, CA in the amount of \$76,281.24.

**8C. PURCHASE ORDER FOR COMPUTER SOFTWARE**

**Recommendation**

Recommendation of the Communications and Information Technology Director that City Council authorize an annual purchase order with PCMG, Inc. of El Segundo, CA, for Microsoft and other computer software on an as requested basis for an amount not to exceed \$133,000 for the period of July 1, 2013, to June 30, 2014.

**8D. AGREEMENT AMENDMENT RE SALES AND USE TAX AUDIT AND CONSULTING SERVICES**

**Recommendation**

Recommendation of the Finance Director that City Council approve a third amendment to the MuniServices, LLC agreement (C2005-158) to extend the term for an additional four years to July 12, 2017 to provide sales and use tax audit and consulting services to the City of Torrance, on a contingency basis, at a rate of 15% to 20% of sales tax revenues recovered.

**MOTION:** Councilmember Brewer moved for the approval of Consent Calendar Items 8A through 8D. The motion was seconded by Councilmember Barnett and passed by unanimous vote.

**12. ADMINISTRATIVE MATTERS**

**12A. AGREEMENT FOR DESIGN SERVICES RE TORRANCE PARK AND RIDE REGIONAL TERMINAL PROJECT**

**Recommendation**

Recommendation of the Public Works Director and Transit Director that City Council award a consulting services agreement in the amount of \$1,299,256 to Frank R. Webb Architects, Inc. of Los Angeles, CA to perform design services for the Measure R Project P4 – Torrance Park and Ride Regional Terminal Project, FEAP #764 (RFP B2013-15), located at 465 Crenshaw Boulevard.

Engineering Manager Semaan reported that staff was recommending that Frank R. Webb Architects (FRW) be awarded the contract to complete the design for the Torrance Park and Ride Regional Terminal Project. He noted that seven firms submitted proposals in response to an RFP (Request for Proposal) and the selection committee determined that FRW was the most qualified. He confirmed that the project remains on schedule.

Councilmember Sutherland questioned whether the firm was aware of budgetary constraints since a previous architectural firm came up with a design that was unaffordable.

Engineering Manager Semaan advised that FRW has refined the original concept to ensure that it can be designed and constructed within budget.

Mayor Scotto expressed concerns about rising construction costs and the impact on this project.

Greg Coles, Frank R. Webb Architects, reported that contingencies for higher construction costs will be included in the design.

**MOTION:** Councilmember Numark moved to concur with the staff recommendation. The motion was seconded by Councilmember Sutherland and passed by unanimous vote.

**17. ORAL COMMUNICATIONS #2**

**17A.** Councilmember Brewer announced that the City of Torrance will be offering a free reusable shopping bag or pet waste bag dispenser in exchange for 10 plastic shopping bags on Friday, July 19, from 10:00 a.m. – 3:00 p.m. in front of City Hall at 3031 Torrance Boulevard.

**17B.** Councilmember Furey reported that despite recruitment efforts, there remains a shortage of foster homes in Torrance and encouraged people to consider being a “resource parent,” which ranges from someone who provides emergency foster care to someone who provides an adoptive home, with additional information available by calling 888.811.1121 or online as [www.shareyourheartLA.org](http://www.shareyourheartLA.org).

**17C.** Councilmember Numark requested an excused absence from the July 16, 2013 City Council meeting due to a business trip.

**17D.** Mayor Scotto shared a quote from Oliver Wendell Holmes, “The great thing in this world is not so much where we stand, as in what direction we are moving.”

**18. EXECUTIVE SESSION**

None.

**19. ADJOURNMENT**

At 7:41 p.m., the meeting was adjourned to Tuesday, July 16, 2013 at 5:30 p.m. for a joint meeting with the Traffic Commission in the West Annex Commission meeting room, with the regular meeting commencing at 7:00 p.m. in the Council Chamber.

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Attest:

/s/ Frank Scotto  
Mayor of the City of Torrance

/s/ Sue Herbers  
Sue Herbers, CMC  
City Clerk of the City of Torrance

Approved on August 6, 2013